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# TENANT APPLICATION INFORMATION

TENANT TO RETAIN THIS INFORMATION  
 APPLICATIONS WILL NOT BE PROCESSED UNLESS ALL INFORMATION IS SUPPLIED

## OFFICE HOURS

Our office is open Monday to Friday 9.00am – 5.00pm and Saturday 8.30am – 12.30pm only.

## PHOTO IDENTIFICATION & REQUIRED SUPPORTING DOCUMENTS

When submitting your application, you MUST submit a form of photo identification. You will also be required to submit supporting documents with your application. Your application will not be processed if all documents are not given. Our office will require you to submit a minimum of 100 points for your application to be considered.

## 100 POINT IDENTIFICATION CHECK

Please speak with the Property Manager should you be unable to meet the 100 point check criteria

- |  |  |
|--|--|
| 9 50 points–Previous Rent Ledgers          | 9 20 points–Min. 2 references from previous Agent/Landlord |
| 9 30 points–Passport                       | 9 20 points–Current Motor Vehicle Rego Papers              |
| 9 30 points– ' U L Y H U ¶ V / L F H Q F H | 9 10 points–Copy of Telstra/Origin/Gas Account             |
| 9 20 points–Birth Certificate              | 9 10 points–Other Identification                           |

Other Identification (e.g. Medicare card, bank card, pensioner card)  
 Proof of current address (e.g. Phone Bill, Electricity Account, Tenancy Agreement, Council Rates)  
 Proof of regular housing payments (e.g. Rent Receipts, Tenant Ledger, Proof of Mortgage Payments)  
 Proof of Income (e.g. Wage Slips, Bank Statements, Employee Letter, Centrelink Income Statement)  
 Written References (e.g. Personal, Rental and Employment)

## PROCESSING AN APPLICATION

In most instances, we are able to process your application within 48 hours and advise you by telephone. If we are unable to contact all of your referees, this process may take longer.

## TENANT DATABASE CHECKS

Our agency utilises TICA (a national tenant database agency) for tenant screening purposes. When processing your application form, our agency will conduct the necessary tenant checks with this company. In accordance with current legislation requirements, if a breach or default occurs with your tenancy, the details of such breach or default may be listed on this database for other agents to access when you apply for future properties. If you have any questions relating to this service or your personal information that may be held you can contact the company direct on 1902220346.

## SECURING THE PROPERTY

Once our office has communicated to you that the application has been approved, you will be required to pay one weeks rent to secure the property. Please note that this must be paid in cleared funds. Personal cheques will not be accepted when paying the initial monies. The property will not be secured for you until this money has been received and your tenancy signed.

## UNSUCCESSFUL APPLICATIONS

If your application is unsuccessful, a member of our team will notify you. As you can appreciate we receive many applications on properties and the final decision is often determined by the lessor of the property. If you are unsuccessful, our office will retain your application on file in the event of the successful applicant not proceeding or you may request that your application be transferred to another available property for rent.



















For more information visit our website  
[directconnect.com.au](http://directconnect.com.au)  
or call  
**1300 664 715**

\* For Terms and Conditions visit  
[directconnect.com.au/guarantee](http://directconnect.com.au/guarantee)

IT'S *smarter*  
TO MOVE WITH  
DIRECT CONNECT

YOUR MOVE IS  
OUR *priority*

We are Australia's No. 1 Moving Services Company. Over the last 10 years our local call centre has helped more than 1 million people move house. We'd love to help you too! We can connect your Electricity, Gas, Insurance, Phone, Internet, Pay TV and more.



**DIRECT  
CONNECT**

MAKES MOVING EASY

**DIRECT  
CONNECT**

MAKES MOVING EASY

# ONE CALL WILL SAVE YOU TIME AND *effort*

With just one call our free, no-obligation service can help you connect all your services from the moment you move in, so you can focus on enjoying your new home. Direct Connect's service offers a range of energy options to suit your needs for your Electricity and Gas connections, as well as covering all your Broadband and Phone connections with Eziconnect, Pay TV with Foxtel and Insurance products through Real Insurance. Saving you time...effort...and stress!

## SERVICES WE CONNECT

We can connect you with a wide range of market leading Gas and Electricity suppliers. With our Always On Guarantee\* you can be assured that your Electricity and Gas will be connected on the day you move in!



As part of our partnership with Real Insurance, you will also have the opportunity to receive real savings and great value on Home, Contents, Car and Travel Insurances.



Our telecommunication experts at Eziconnect can advise you on a great range of Phone, Broadband and Mobile solutions from all the major providers, tailored to suit your needs.



Plus, ask our expert team about other services we can help with such as Truck Hire, Removalists and Cleaning.

# GET CONNECTED *in 4 easy steps*



1



### SEND US YOUR DETAILS

Request your Real Estate Agent to send us through your details today, by ticking the box on your application form, or submit your details online.

2



### WE'LL CALL YOU

Within 24 hours of receiving your application our local call centre will contact you to confirm your moving details.

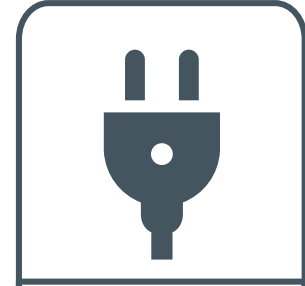
3



### IT'S A SMART CHOICE

Save time and effort connecting your service connections. One easy phone call from Direct Connect can save you an average of 74 minutes.

4



### GET CONNECTED

Relax knowing your connections will be taken care of, hassle free, with our Always On Guarantee\*.



We guarantee you peace of mind with our Always On Guarantee\*. Simply connect with one of our leading electricity and gas suppliers and we guarantee your connections will be ready on the day you move in.



MAKES MOVING EASY

**DIRECT CONNECT PROVIDES A FREE SERVICE THAT TAKES THE HASSLE OUT OF MOVING.**

Simply complete the form below, select the services you would like organised and return this form to your Agent. Direct Connect will then contact you to confirm your details and service request.

## SERVICES WE *connect*



Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

PERSONAL DETAILS		
Title	Given Name	
Surname	Date of Birth	
Mobile phone	Home phone	Work phone
Email Address		

ADDRESS DETAILS	
New address connection details - Address you are moving to	Connection date (if known)

**We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.**

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement.
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature
Date

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**Email:** pm@djpropertygroup.com  
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